**Parent Engagement Plan**

**School: CM Eppes Middle School Year: 2017-2018**

**\*Section 1118C – Documentation may include invitations, meeting agendas, sign-in sheets, minutes, calendars, etc.**

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| **Requirements** | **Date(s)** | **Events/Activities** | **Documentation** |
| * Annual Meeting to inform parents that your school is in a Title I Program
 | August 16, 2017Sept. 19, 2017May 2018 | Curriculum information eventPCS Open House Initial PTA meetingAnnual Title I meeting | InvitationsParent sign-in sheetsTeacher sign-in sheetsAgendas/programsAlert Now reportsSocial Media documentation |
| * Explain how parents are involved in supporting Parent Involvement Policy and Comprehensive School Plans
 | Monthly PTA meetings Monthly Leadership Team meetingsOngoing 2017-2018 | PTA meetingsLeadership Team Meetings | Notice of meetingsLT agendas and minutesFocus SIP posted on CME website |
| * School’s responsibility to provide a high-quality curriculum in a supportive and effective learning environment. How do you inform parents about the PCS School-Parent Compact
 | Sept. 19, 2017Jan. 29, 2018 | Curriculum NightParent compact distribution6th grade transition event | Alert NowParent invitations sent homeSocial media informational postsAgendas/programsCompacts |
| * Communication between teacher and parents on an on-going basis about child’s achievement, progress reports or opportunities to volunteer. Explain your school process.
 | Nov. 6, 2017Jan. 29, 2018April 16, 2018June 2018 | Progress Reports9wks. Report cardsParent Teacher conferencesAward AssembliesAnnual Book FairPTA meetings/events | Parent contact logsSign in sheetsProgress reportsReport cardsAlert Now and social media |
| **Requirements** | **Date(s)** | **Events/Activities** | **Documentation** |
| * Parent involvement training that support parents in helping their child at home

\* List parent workshops  | The Road ThroughMiddle School, 6th gradeMay 2018What Parents Should know aboutBullying, Oct. 2017 Making Children Without Losing Your Own, Feb. 2018 | Curriculum NightParent Tech EventHigh School Transition6th Grade Open HousePaint with Parents (2 sessions)World Drumming/Jazz Band | Parent invitationsAlert Now reportsSign-in sheetsAgendas/programs |
| * Information related to school and parent programs,

How does the school present information to parents in a language that they understand? | Ongoing 2017-2018  | Interpreter available as needed | Parent invitationsAlert Now reportsSign-in sheetsAgendas/programsHome-school letters in Spanish |
| * **Parent Communication:**

Explain how the schools enhance the home-school relationship and keeping them informed about school activities | Parents are invited to parent engagement events and workshops.Social media is used to provide parents with easy access to information. | Parent Engagement eventsAward AssembliesPTA meetingsStudent performances | CME website/social mediaTeacher websitesAlert Now reportsInvitations |