

Board Work Session Minutes

DATE: March 19, 2018

PRESENT: Chair Mildred A. Council, Vice Chair Anna Barrett Smith, Caroline W. Doherty, Melinda Fagundus, Betsy Flanagan, Worth Forbes, Benjie Forrest, Robert Moore, and Mary Blount Williams

ALSO PRESENT: Dr. Ethan Lenker, Cheryl Olmsted, Dr. Ve-Lecia Council, Debra Baggett, Matt Johnson, Dr. Travis Lewis, Leann Seelman, Nikki Frey, Mary Carter, Beth Ann Trueblood, 2 ECU students, and Media

ATTORNEY: Emma J. Hodson

TIME: 11:03 A.M.

PLACE: Facilities Meeting Room, 300 Sylvania Street, Winterville, NC 28590

1) Welcome

Chair Council called the Board of Education Work Session to order at 11:03 A.M. Robert Moore led the Board members in a Moment of Silence and ended with a prayer.

2) Human Resources

Seth Brown shared the details of the Beginning Teacher Support Program Plan (BTSP). Mr. Brown explained two changes, the first concerning lateral teachers and the second being state requirement of mentors. Mr. Brown requested the BTSP plan be placed on the next Board meeting agenda. Consensus of the Board members was to allow the BTSP Plan to be placed on the April 16, 2018 Board meeting Consent Agenda.

Dr. Ve-Lecia Council, Assistant of Human Resources, shared the 2018-2019 PCC and ECU Early College Calendars with the Board members and requested the calendars to be placed on the next Board meeting agenda. Consensus of the Board members was to allow both calendars to be placed on the April 16, 2018 Board meeting Consent Agenda.

Dr. Council shared the 2018 Pitt County Schools Job Fair Flyer with the Board members, stating the Job Fair will be held on Saturday, April 21, 2018 from 8:30 am until 12:00 pm at J.H. Rose High School.

Dr. Council stated she has not received any questions or concerns since the first reading of the revised Policy 7410, Teacher Contracts, which will be on the April 16, 2018 Board meeting Consent Agenda.

EPS

Mary Carter, Director of 9-12, shared that PCS is collaborating with Pitt Community College to expand the opportunities for students to participate in Career and Promise courses. Ms. Carter shared that after receiving an offer to collaborate from PCC, she and her staff suggested the program be expanded to early morning classes, classes 5 days a week, and for PCC to offer more courses. PCC agreed to have a pilot program

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for 20 students starting in the Fall of 2018 offering HVAC and Computer Integrated Machinery classes. More course offerings for more students will be available in the Fall of 2019. Ms. Carter stated this will allow PCS to provide equality for all students not just the ones with their own transportation.

Operations

Matt Johnson, Executive Director of Operations, shared that after a traffic study, the Department of Transportation and the Town of Ayden have partnered together to request Board approval to rework the driveway at Ayden Elementary School. Mr. Johnson shared the work will begin this summer with plans to create a driveway loop for parent pick up and drop off, bus pick up and drop off, fix the nature walking trail, water lines, and storm drains. The purpose of this project is to alleviate traffic congestion on Highway 102. Consensus of the Board members was to place the Ayden Elementary driveway project on the April 16, 2018 Board meeting Consent Agenda.

Mr. Johnson gave a quick update on security, including access control, secure corridors, interior cameras and servers, etc., stating bids are coming in, contracts will be awarded soon, and work will begin as soon as possible on projects.

Mr. Johnson stated he is working with Ms. Hodson, our In-House Counsel, to finalize the contract for the Allen Road property. An interior designer team is working with PCS staff to create a good training flow for a professional development lab at this property. The site is projected to open next year.

Other items shared by Mr. Johnson and Dr. Ethan Lenker, PCS Superintendent, included the following.

- some Sadie Saulter staff will be moved to the location on Allen Road and other locations yet to be determined
- all Pitt Academy students will be housed at Sadie Saulter
- lunch can be prepared on site at Sadie Saulter, thus saving money
- easy bus transportation for Pitt Academy students
- will save the district approximately \$100,000 dollars
- Bus Garage facility located on Allen Road is on schedule
- PCS Early High School College building located on PCC property is on schedule

PCS is currently looking at other locations to create more professional office space for PCS employees.

Mr. Johnson and Dr. Lenker answered many questions from the Board members.

Discussion

Chair Council led a discussion among the Board members concerning the location of upcoming Board Work Sessions. After some discussion, it was decided to continue to rotate the location of the work sessions with plans to include the Allen Road location once it is complete.

Finance

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Leann Seelman, Director of Child Nutrition, shared a revised Pitt County Child Nutrition Procurement Plan with the Board members. After attending a procurement plan workshop, Ms. Seelman and her staff worked together to create the updated plan to incorporate the new federal requirements of code of ethics/conduct governing the procurement of goods and services using School Nutrition Funds, conflicts of interest, and specific procurement procedures for the purchase of all goods and services by the school food authority (SFA). Ms. Seelman requested the Pitt County Child Nutrition Procurement Plan be placed on the next Board meeting agenda. Consensus of the Board members was to allow the Child Nutrition Procurement Plan be placed on the April 16, 2018 Board meeting Consent Agenda.

Debra Baggett, Chief Finance Officer, shared a proposed 2018-19 local budget with the Board members. Items reviewed included the following.

- DPI has not released Planning Allotments for 2018-2019
- Do not have the impact of Low Wealth funding yet
- Adjustments for Charter Schools and ECU Lab School growth
- Adjustments to budget for Traffic Violation Implementation
- Pitt County comparison to the State (PCS is 51st in pupil spending)
- Projected Fixed Cost Increase of \$1,130,813.70
- Projected New Money Requests of \$2,187,787.00
- Capital Appropriations
- House Bill 90

Much discussion occurred between Ms. Baggett and the Board members, including the desire to request more than one percent supplement increase for teachers. Ms. Baggett stated the proposed budget will be submitted to the County Commissioners on April 24, 2018 with any additional funding requests from the Board members. Ms. Baggett and Dr. Lenker answered many questions from the Board members.

7) Board Training

Chair Council asked with the Board members to continue to take advantage of the webinars provided by the NCSBA.

Discussing the upcoming National School Board Association Conference held in Texas, Mary Blount Williams requested Board members contact her with and sessions they would like her to attend while she is there.

The Work Session adjourned at 2:20 P.M.

Respectfully Submitted,

Mildred A. Council, Chair

Dr. Ethan Lenker, Secretary