



Hello Pitt County School Students and Families!

We hope this message finds you and your family safe, healthy, and strong.

First and foremost, we applaud and appreciate our community for its quick response to our transition as a virtual learning environment. We understand, as a community, there are several questions about how this school year will close. Our educators have been working diligently to make sure our students, parents, and teachers' hard work during our transition to a virtual learning environment is respected and accounted for as we conclude the year.

End of School Year

As we close out the school year, remote delivery of new instructional material ends on May 22nd to allow dedicated time for teachers to complete required end-of-year conferences with students and parents, provide student feedback for all work completed before and after the period that remote instruction began, and assess student work and academic growth that occurred during remote instruction. Remote learning will continue with supplemental resources on our district website until June 5th, our last student instructional day. However, these resources will also be available throughout the summer for student access. In the event parents need paper copies of those online resources, they should contact their school. Teachers will remain in contact with families. The last workday for teachers will be June 10th, the same date that was scheduled before school buildings were closed for in-person instruction by the Governor. Note: Our two Early Colleges will follow their instructional calendar.

Student Feedback and Grades

In order to provide high-quality feedback and grades that includes learning prior to March 13th and during our remote learning sessions, the following considerations are in place for students in grades **9-11, and Seniors graduating in 2020.**

9-11

Students in grades 9-11 and non-graduating seniors will be awarded final grades based on the following grading system for the 2019-20 school year.

- Current Spring 2020 Courses:
 - Students will be given a choice for how each final course grade will appear on the transcript for both year-long and semester courses currently in progress, in consultation with the teacher, parent/guardian and student.
 - Students will have two options for each final course grade.

- **Option 1: Numeric grade:** This option includes the highest grade representing learning as of March 13 or as improved through the semester as remote learning continued.
 - Students may apply the grade earned in R4 (4th 6 weeks for traditional calendar high schools) or R3 (3rd 9 weeks for Early Colleges) **or**
 - Request that the teacher grade assignments submitted after March 30.
 - If the submitted assignments improve the grade, that grade may be entered into Powerschool.
 - If the assignments do not improve the grade, the first grade can be submitted in Powerschool or option 2 can be used.
 - When students choose to report a numeric grade as the final grade on the transcript, the numeric grade will be calculated into the cumulative GPA.
- **Option 2: PC19 or WC19:**
 - When students choose to report a PC19 or WC19 as the final grade on the transcript, there is no GPA impact when using these grades.
 - A final grade of PC19 does award a full unit of credit for a high school course.
 - A final grade of WC19 does not award a unit of credit for a high school course.
 - WC19 does not equate to a failing course grade but indicates a lack of evidence of mastery of standards addressed in the particular course and that the school is unable to award a unit of credit.
- Additional Notes:
 - When students in a yearlong course choose a PC19 or WC19 for the spring portion of the course, the fall term grade will be counted into the GPA.
 - If a student's cumulative Final Grade (F1) percentage in a yearlong course is higher than the Semester 1 (S1) or Semester 2 (S2) percentages, we will replace their Semester 1 (S1) and Semester 2 (S2) percentages with the higher cumulative Final Grade (F1) percentage to ensure the student has the highest grade possible.
 - Students will not receive a failing grade. PCS will advise the use of WC19 for any student who is failing as of March 13 and was unable to improve through remote learning opportunities.
 - Schools will use all means possible to support student learning that has been impacted by COVID-19. The principal will determine the appropriate options to use (Credit Recovery, Repeating a Course for Credit, etc).

- Students will maintain the grades for fall courses as already stored, year-long and semester. Fall 2019 final grades will be calculated into a student's GPA.
- **Traditional Schools:** On the report card, you will see a final grade.
- **Early College HS:** On the report card, you will see a final grade.
- On May 18th (for early college settings) and May 26th (for traditional high schools), teachers will begin contacting students in grades 9-11 to finalize their grade selections for second semester courses.
- Students who cannot be contacted will have up to 45 days starting next school year to make a decision about their final grade.

12th Graders

- Fall Courses: Students will receive grades for fall courses as already stored, year-long and semester. Fall grades will count toward GPA.
 - For year-long courses, the fall term grade will be counted into the GPA.
 - If a student is receiving a failing grade for the first half of a year-long course that is required for graduation but is passing the cumulative content as of March 13th or has improved the grade through remote learning opportunities, the student will have the improved grade for Semester.
 - For semester-long courses, the final course grade will be counted into the GPA.
- Spring Courses: Students will receive a Pass "PC19" or Withdrawal "WC19" based on their learning as of March 13 for spring courses.
 - If the student has an F as of March 13 for graduation requirements, schools will provide remote learning opportunities for the student to improve to a passing grade.
- Occupational Course of Study (OCS): If an OCS student completes 157 hours of the 225 hours of "paid work hours" graduation requirement, the student will receive a Pass "PC19".

Please see the high school sample report card below (partial report card shown).

Course information	F1	Instructor Comments
Anatomy & Physiology Honors Teacher Name Course Absences = 6	93	
ROTC IV Teacher Name Course Absences = 9	94	

BUS 110 - Introduction to Business Teacher Name Course Absences = 0	PC19	
Spanish II Teacher Name Course Absences = 4	WC19	

For all grade levels except early college settings, report cards will be mailed to your homes on June 9th. Early college settings will mail report cards home on May 26th.

We understand that this is an atypical close to your child's school year. We appreciate your flexibility and support as we work through sensitive items while providing the best outcomes for students. Thank you for working hard to make the end of this year a success.