

# DISCRETIONARY ADMISSION OF OUT-OF-COUNTY STUDENTS

*Policy Code: 4130*

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## **A. ADMISSION**

The Superintendent or designee shall approve or deny requests for admission to the school district for students who do not meet the domicile or residence requirements outlined in Policy 4120, Domicile or Residence Requirements. Admission may be granted for up to one full school year. An application must be submitted each subsequent year in which admission is desired.

In addition, a student whose domicile was located inside the boundaries of Pitt County at the beginning of the school year and who moves out of the county at any time during the school year must, if he/she wishes to remain enrolled in Pitt County Schools for the remainder of the school year, be admitted pursuant to this Policy.

## **B. CRITERIA**

A non-domiciled student may be admitted and enrolled, at the discretion of the Superintendent or designee, if the following conditions are met:

1. The parent, legal guardian, or legal custodian of each student has completed and signed a Pitt County Schools' Application for Out-of-County Admission/Release.
2. The Superintendent or designee has determined that space and capacity is available in the school system and in the particular school or program in which the student seeks to enroll.
3. The student has demonstrated that he or she was in good standing in the previous school attended by that student, in terms of academics, attendance, timely arrival each day, behavior and other measures of standing and progress in the school system. The student also must satisfy the requirements in policy 4115, Behavior Standards for Transfer Students.
4. With the initial application, the student has furnished pertinent student records showing grades, attendance, behavior, and other standards of good standing, including evidence of compliance with the North Carolina immunization requirements, if applicable.
5. If the student is transferring from another school system in North Carolina, the student has submitted a release from the other school system from

which the transfer is being made.

6. If the student resides with an adult who is not the student's parent, legal guardian or legal custodian and meets the hardship criteria set out in policy 4120, Domicile or Residence Requirements, the student has furnished the school system with notarized written affidavits showing that the parent, legal guardian or legal custodian consents, and the custodial adult agrees, to the student attending school in the school system and provides that the custodial adult with whom the student lives is authorized and accepts to making all decisions relating to the student's education, including, but not limited to, any decisions relating to placement, services, field trips, medical treatment, grading and reporting, discipline, participation in extracurricular activities and participation in athletics.

**C. REVOCATION OF ADMISSION FOR OUT-OF-COUNTY STUDENTS**

Conditional admission for up to one full school year may be granted based upon the information contained in the application and supporting documentation. Any false or misleading information on the application will result in denial or immediate revocation of the student's admission. Admission may be revoked at any time during a school year if the student is not in good standing in the school district. Good standing is determined by academics, satisfactory attendance, timely arrival each day, behavior, and other standards of good standing. Good standing will be reviewed each grading period, but admission may be revoked at any time deemed necessary.

**D. RENEWAL OF ADMISSION FOR OUT-OF-COUNTY STUDENTS**

Out-of-county students must submit a Pitt County Schools Application for Out-of-County Admission/Release and a release from the other public school system the student would otherwise attend each subsequent school year in which admission is desired. To be considered for admission for subsequent years, the student must remain in good standing in terms of academics, satisfactory attendance, timely arrival each day, behavior, and other standards of good standing and progress in Pitt County Schools.

**E. DISCRETIONARY ADMISSION DECISIONS**

1. Final Decisions

Admission for up to one full school year may be granted based upon the information contained in the application and supporting documents. Nonresident students who are admitted based upon false or misleading information on their application will have their application voided and acceptance rescinded.

The superintendent or designee shall send a written response to an applicant within 10 working days of receipt of the information required under this policy. Final decisions regarding discretionary admissions may be delayed until the board has determined whether space and capacity is available in the requested school or program. Therefore, the written response may provide either a final decision or a notification that a final decision is pending until the board determines space and capacity availability.

2. Appeals

A final decision may be appealed to the board in accordance with the procedures of section E.5 in policy 1740/4010, Student and Parent Grievance Procedure.

3. Renewals

For the renewal of admission in subsequent school years, the student must continue to meet all admission criteria and must be in good standing in terms of academics, discipline and other measures of standing and progress in the school system.

The Superintendent or designee shall develop and administer procedures to implement this Policy as necessary.

Legal References: G.S. 7B, art. 35; 35A, art. 6; 50-13.1 to 13.3; 115C-231, -364 to -366.1

Cross References: Student and Parent Grievance Procedure (policy 1740); Behavior Standards for Transfer Students (policy 4115); Domicile or Residence Requirements (policy 4120); Tuition for Out-of-County Students (policy 4135)

Adopted: June 28, 2017