

Schedule

The After School Enrichment Program will begin on Mon., Aug. 25, 2025 and will end Wed., June 10, 2026. The program will operate on regular school days from dismissal until 6:00p, on early release days from dismissal until 6:00p., and on various teacher workdays from 7:30a- 3:00p



The program will NOT operate on the following days/holidays:
Labor Day (9/1); Veteran's Day (11/11); (11/26); Thanksgiving Holiday (11/27—11/28); Christmas Holiday (12/22—1/02); Martin Luther King Jr. Holiday (1/19); 1/21; Spring Break (3/16—3/20); Good Friday (4/3); and Memorial Day (5/25)

*****Days/Holidays listed are per 2025-26 PCS Calendar*****

The After School Program will not operate if Pitt County Schools are closed due to weather conditions or other operational issues (fees will be prorated). The program will not operate during holidays and certain designated days.

The program will follow the Pitt County Schools' early dismissal and closing procedures for snow and storm emergencies. Parents will be responsible for picking up children in the event of such early closings.

Change of Address & Phone Number

If a student's information changes during the year, parents are to immediately notify the teacher of the change. An emergency contact person must be available to the After School Teacher at all times. All important information must be added to the application for our staff to better provide service for your child(ren).

Activities/ Snacks



Activities include:

- ◇ Arts & Crafts
- ◇ Group Games
- ◇ Active Outdoor Games
- ◇ Enrichment



- ◇ Music
- ◇ Homework Time
- ◇ Inside Games

Homework time consists of 45 minutes set aside each day for students to work on homework. **Staff cannot make students do homework.** We can only provide a time for them to do so. Staff can answer questions however, we do not offer one on one homework help.

*****Healthy Snacks will be served daily.***

*****Lunch will NOT be provided on teacher workdays.***

Pitt County Schools After School Program
600W Arlington Blvd (JH Rose ROTC Bldg)
Greenville, NC 27834
Phone: 252-321-3643
<https://www.pitt.k12.nc.us/page/6891>

Pitt County Schools

2025-2026

After School Enrichment Program

WELCOME BACK TO SCHOOL!



Register ONLINE@:

<https://www.pitt.k12.nc.us/page/6891>

It is the desire of the staff of the After School Enrichment Program to provide a positive atmosphere for your child. The confidence of the parents we serve is very important to us.

In order to be on one accord, it is necessary for you to understand the guidelines under which we are operating. Please read the entire Parent's Guide. If you have any questions, please contact our office at: (252) 321-3643.

Instructions for Completing Application

1. Visit our website @ <https://www.pitt.k12.nc.us/page/6891> or print an application..
2. Complete one application per child, filling in ALL blanks.
3. There is a **\$25.00 NON REFUNDABLE** application fee (per child)
4. **An email will be sent by office staff once the application is submitted and reviewed.**
 - ◆ Register Jun 30 thru Aug 13 (for Aug. 25, 2025 start date)
 - ◆ **~FULL-TIME STUDENTS ONLY (Part-Time not available)**
 - ◆ \$80.00 for ONE STUDENT (\$25 App fee + \$55 Aug fee)
 - ◆ \$70.00 for each ADD'L STUDENT (\$25 App fee + \$45 Aug fee)
 - ◆ **AFTER AUG. 13**—Fee amount due is based on your start date. See registration fee schedule online or contact our office for information.
5. You will receive confirmation by e-mail before start of school year.

MONTHLY FEE: \$220

Enrollment is on a first-come, first-serve basis.

YOU MUST REGISTER BY WEDNESDAY, AUGUST 13, 2025 IN ORDER TO BEGIN ON THE FIRST DAY OF SCHOOL. (Aug 25)

★ Registration is required for each new school year.

August fees are non-refundable unless we receive a withdrawal notice by Wednesday, August 13, 2025

Site Locations



Chicod
Creekside
Eastern

Elmhurst
H.B Suggs/Sam Bundy
Lakeforest (to Ridgewood)

Ridgewood
WH Robinson

Wintergreen Intermed.
Wintergreen Primary

Enrollment

Students in Kindergarten through fifth grade that will attend Pitt County Public Schools may register. Spaces are limited and available on a first-come, first-serve basis. If the program reaches capacity, your child can be placed on a waitlist and will be contacted as soon as space becomes available.

All children must be able to go to the bathroom without any assistance from the staff (potty-trained). Each student must be able to function independently and comply with the behavior expectations of the program or it may result in immediate dismissal from the program. If you withdraw or are dropped from the program and wish to re-register, you must pay any outstanding balances, as well as the \$25.00 application fee.

The After School Program will operate on Teacher Workdays from 7:30a.m.— 3:00p.m. and on Early Release Days from dismissal time until 6:00p.m. (Some sites may not operate on Teacher Workdays if sign-up is low; however students may be dropped off at another site for that teacher workday only).

- ★ We DO NOT offer late pick-up, you are required to pick up your child by 6:00pm. Anyone arriving between 6:01pm-6:05pm, will be charged **\$10.00**.
- ★ Anyone arriving between 6:06pm-6:15pm, will be charged **\$25.00**.
- ★ Anyone arriving after 6:15pm will be charged an additional **\$10.00** for each five minute period or any fraction thereof.
- ★ In order to be consistent and fair to all parents, your arrival time is based on the school clock.
- ★ **ALL LATE PICK-UP FEES MUST BE PAID WITHIN 3 DAYS OF THE OCCURANCE OR SERVICES WILL BE SUSPENDED.** Three(3) late pick-ups may result in a dismissal from our program **WITH NO REFUND**.

Payment Information

MONTHLY FEE SCHEDULE

Month	Due Date	Late Fee Added	Amt Due	Month	Due Date	Late Fee Added	Amt Due
Sep	9/2	9/5	\$220	Feb	2/2	2/5	\$220
Oct	10/1	10/6	\$220	Mar	3/2	3/5	\$220
Nov	11/3	11/6	\$220	Apr	4/1	4/6	\$220
Dec	12/1	12/4	\$165	May/June	5/1	5/6	\$220
Jan	1/2	1/4	220				

*Payment must be received **PRIOR** to the **"LATE FEE ADDED"** date to avoid a **\$40 LATE FEE.**

*Non-payment of fees will result in suspension, and student will be taken to school office awaiting parent's pick-up

*\$10 Discount per month for each ADD'L STUDENT.

Pay online at: www.pcs.schoolcashonline.com

★ Payment Methods

- ◆ Pay online using credit card or eCheck via School Cash @ **www.pcs.schoolcashonline.com**
- ◆ Teachers **CANNOT** accept payments, adjust fees or extend deadlines.
- ◆ Contact the PCS After School office at 252-321-3643 prior to monthly due date if there are any questions or concerns.
- ◆ **Fees not paid in a timely manner may cause service interruption and/or dismissal from the program.**

★ **Fees will not be prorated due to student's absence nor will there be any refunds.**

- ◆ If your child is absent on the due date, fees are still due on time.

★ **Students may attend on Early Release Days on select Teacher Workdays.**

★ **Parents:** Upon early arrival, you must take your child(ren) with you at that time. You will **NOT** be permitted to leave and return at a later time to pick-up your child(ren).

★ **WITHDRAWAL:** If withdrawing from the program, we require a **two week PAID** notice, as well as a completed withdrawal form.

HEALTH & SAFETY PROTOCOLS

We follow Pitt County Health Department guidelines. Changes to our program will be made as necessary per these guidelines.