



D. H. Conley High School

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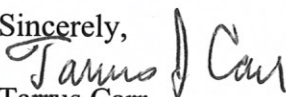
November 2, 2022

Dear Parent/Guardian:

The North Carolina Department of Public Instruction (NCDPI) has a partnership with ACT, a not-for-profit organization that provides educational assessment, research, information, and program management services. In accordance with the North Carolina General Assembly statute (115C-174.25) all seniors who completed a concentration in career and technical education courses will take the ACT WorkKeys. This assessment measures a range of hard and soft skills relevant to any occupation, at any level, and across industries. Seniors who score a silver or above will receive a National Career Readiness Certificate that can be used to obtain employment after high school graduation. Tens of thousands of employers recognize the value of the NCRC, and many recommend the credential to candidates. Your child is scheduled to take the Work Keys test on Monday December 5th and Tuesday December 6th, 2022 @ 9:00am.

The Work Keys assessment includes three multiple-choice tests: Workplace Documents, Applied Math, and Graphic Literacy. Each test will be 55 minutes. Workplace Documents measure the skills people use when they read and use written text such as memos, letters, directions, signs, notices, bulletins, policies, and regulations on the job. Applied Math measures critical thinking, mathematical reasoning, and problem solving techniques for situations that actually occur in today's workplace. While individuals may use calculators and conversion tables to help with the problems on the assessment, math skills are still needed to think them through. Lastly, Graphic Literacy measures the skill needed to locate, synthesize, and use information from workplace graphics such as charts, maps, graphs, diagrams, and floor plans.

If you have questions or concerns about the Work Keys Assessment, please contact Tarrus Carr at carrr1@pitt.k12.nc.us.

Sincerely,

Tarrus Carr

Assistant Principal